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DD/S 66-0009

Approved For Release 2003/04/29 : CIA-RDP84-00780R001300040032-4

FILE O & M I  
4 JAN 1966

MEMORANDUM FOR: Executive Director-Comptroller

SUBJECT : Actions Requested by the Office of the Director

REFERENCE : Memo dtd 30 Dec 65 to DD/S fm Ex. Dir. -Compt.,  
same subject

1. I regret that we are behind schedule in answering the several requests cited in your note of 30 December. We returned a proposed letter to GSA regarding our interest in acquiring nearby property to the Director of Logistics last Thursday for amendment. We expect to have the letter tomorrow and will submit it promptly.

2. Although we completed a draft of the over-all Agency study of our language training programs a few days before the 1 December deadline, we were unable to issue the finished paper for coordination until 10 December. In the meantime there has been considerable informal coordination. This paper has the concurrence of DD/I and DD/S&T. It is now in DD/P. Unfortunately it did not arrive there until 23 December at which time the DD/P Training Officer was on leave. We hope to have DD/P concurrence in a short time and we will forward the paper soonest.

3. A response to the Inspector General's Survey of Industrial Security is now in DD/S&T. Holiday leave has added to the delay of this paper. We will follow it closely in order to submit it as soon as possible.

4. I sincerely regret these delays and with the holiday season behind us, we will make a concerted effort to be more prompt in the future.

FOR THE DIRECTOR

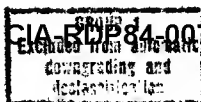
R. L. Bannerman  
Deputy Director  
for Support

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